

# **Air Education and Training Command**

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***Replenishing the Combat Capability of America's Air Force***



**Welcome to the  
AETC Special Duty  
Briefing**

**U.S. AIR FORCE**

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***Integrity - Service - Excellence***



# Air Education and Training Command



**GENERAL DONALD G.  
COOK  
COMMANDER**



# AETC



**Vision:** *The First Command...Tomorrow's Aerospace Dominance Begins Here*



*Replenish the Combat Capability of America's Air Force with High Quality, Professional Airmen*

**Mission:**

**The "Beginning": Recruiting, MTI's, & MTI's**

**The "Foundation": Tech Training and PME In**



# Enlisted Force Development



**“While leadership is not a new concept, we must continuously improve the way we mature and develop our Airmen to lead, so they will be best prepared to meet the demands of the future. Force Development gives us a framework in which to do that. It allows us to take the great capability of our Airmen, and couple it with the right education, training, and experience to produce world-class leaders -- our Airmen deserve nothing less. ” CMSAF Gerald Murray**



# Enlisted Force Development



- **Recruiters** – Attract Qualified Civilians to Fill Air Force Personnel Requirements
- **MTIs** – Transforms Civilians to Airman and Instills Rigor and Discipline
- **MTLs** – Reinforces Military Training and Discipline Started during BMT
- **Tech Training Instructors** – Provide Airman the Technical Skills to Accomplish Primary Duties in the Operational Air Force
- **Professional Military Education Instructors** – Prepares Airman for Positions of Greater Responsibility Through Formal Military Education



# Base Visits



- Conduct 50+ Visits a Year
- Project and Notify CAA 90 Days in Advance
- Wing CC and CCM Involvement
- Advertisements of Visit (Base Paper, E-Mails, etc.)
- Maximize Exposure During Visit (Sr. Leaders, First Sergeants, Candidates, FTAC, ALS, PDC, NCOA)
- Increase Audience (AB – MSgt)
- Base Agency Support – MPF, MTF and Life Skills





# Candidate Eligibility for Assignments



- First Term Airman – Only need 12 months TOS
- Career Airman – Must have between 18-24 months TOS at the time of application
- Overseas Airman – Must be within 12 months of established DEROS at the time of application
- IEB and SRB Recipients should have served 50% of enlistment period before applying
- Must hold skill level commensurate with grade
- Be able to obtain 36 months of retainability
- First Term Airman without an approved CJR are eligible to apply
- Airman in Phase 1 of the Involuntary Retraining Program are eligible to apply, Airman in Phase II are ineligible



# Military Training Leader



**CONTINUE “BLUING”**





# Selection Criteria



- E-4 and above (Airman Leadership School)
- Letter of Recommendation from Commander
- Meet profile on psychological evaluation
  - MMPI and Shipley IQ test
- Meet physical profile requirements
- Review of last 5 EPRs





# Benefits of Becoming an MTL



- Develop supervisory skills which far surpass those of your peers
- Produce airmen that adhere to the standards, core values, and attitudes of the Air Force
- Satisfaction of helping airmen achieve success
  - Airmen call back to say “Thanks”
- Choice of assignment
- Annual supplemental clothing allowance of 10



# MTL Responsibilities



- Mentor, advisor, first line supervisor to airmen during Technical Training
- Conduct physical conditioning, personnel and room inspections, in/out processing
- Plan, organize and direct military training programs
- Instruct and evaluate airmen in drill, parades, retreats, open ranks, and dormitory standards
- Manage Phase Program



# Tech Training Instructor





# Tech Training Instructor Qualifications



- Grade E-4 and above with skill level commensurate with grade
- Must meet current weight standards/body fat standards
- Less than 17 years TAFMS as of the reporting month
- Ability to obtain 39 months retainability as of the reporting month
- CCAF degree or within one year of completion (45 SH) 13



# Tech Training Instructor Benefits



- 39 month controlled tour
- Non-degreed instructors eligible for AETC fund which pays for fee and books
- Stable duty schedule
- Career progression – instructor supervisor, faculty development, curriculum writer, etc...
- Enhanced promotion opportunity to SSgt/TSgt/MSgt; instructors better prepared for SKT during WAPS cycle
- Occupational Instructor Certification
- Schoolhouse tempo can enhance pursuit of advanced degree work





# PME Instructor Mission







# PME Instructor Qualifications



- Meet Air Force weight standards
- Ability to speak clearly and communicate well with others
- Associate or higher degree or completion of CCAF general education requirements is desirable
- Graduate of a certified in resident PME course at a level equal to or higher than the position for which applying
- For additional information on PME duty, call the





# PME Instructor Benefits



- Opportunity to increase the professionalism and future enl
- 3-year controlled tour
- Predictable schedule
- Top-notch training from the "teachers college of the Air Force"
- Occupational Instructor Certification
- Opportunity to complete a bachelors, masters, or doctorate level degree





# Air Force Recruiters



Recruiting Today to Win Tomorrow



# Qualifications



- ✧ SrA-MSgt (at least 36 months TIS and less than 17 years TAFMS as of the RNLTD)
- ✧ EPRs (overall ratings of 4 or 5 within last 3 EPRs)
- ✧ Physical Profile (1 or 2 rating in each category)
- ✧ Debt Ratio <40 Percent (Credit Check)
- ✧ Psychological Evaluation
- ✧ Join Spouse (within 50 mile radius)
- ✧ Single Parent Policy





# “Secrets to Success”



- ✧ SELF-MOTIVATED
- ✧ HARD WORKING
- ✧ ENTHUSIASTIC
- ✧ RESILIENT
- ✧ TENACIOUS



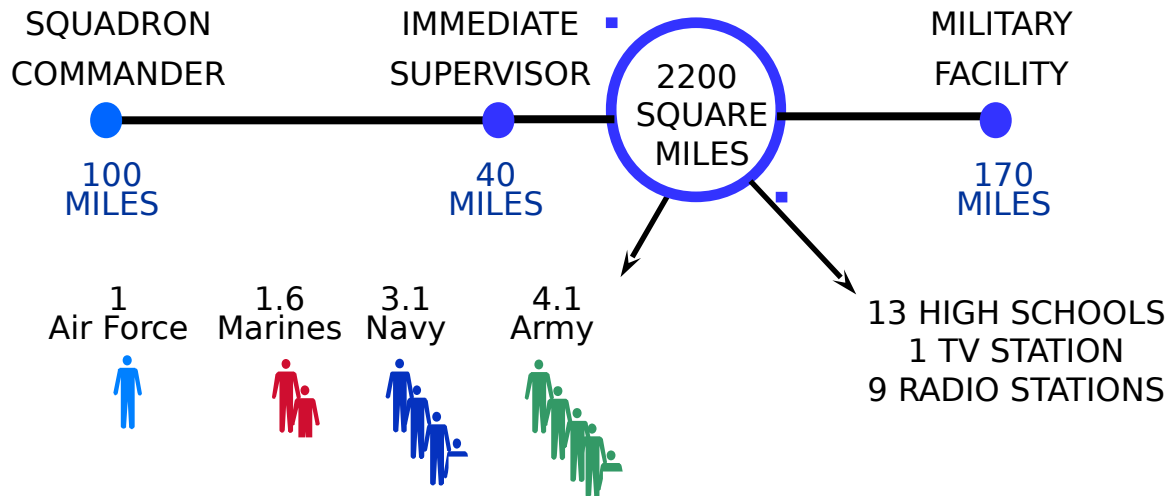


# Area of Responsibility



- HQ AFRS – 4 Groups and 28 Squadrons
- 1,078 full-time Recruiting Offices (special need many locations for Spanish speaking recruiters)
- Recruiting Zones: 3 to 56,000 square miles

## Median AF Recruiter Statistics





# Recruiting School



- ✧ 7 Weeks Lackland AFB, TX
- ✧ Certified Professional Sales Skills (PSS) Training
- ✧ Public Speech Evaluations (2)
- ✧ Sales Techniques Labs (4)



“Boy Am I Enthusiastic!”





# Recruiters – Well Rewarded!



- ✧ Choice of Assignment Location
- ✧ Three Year Controlled Tour
- ✧ Special Duty Assignment Pay
- ✧ 13 Semester hours towards CCAF
- ✧ Additional Clothing Allowance
- ✧ Recruiting Ribbon/2 pts for WAPS
- ✧ Test PFE only (compete only with 8R000)
- ✧ Contracted Fitness Center Memberships



# RECRUITER ASSISTANCE PROGRAM



- Open to all ranks!
- Authorized 12 Days annually
- PTDY is authorized
- Assist with career days, school visits, recruiting activities



# Basic Military Training (BMT)



Military Training Instructors - Molding Civilians into Airman



# Eligibility Requirements



- Excellent military image and appearance
- Fitness score equal to or greater than 75 total points
- SrA (with at least 3 years but less than 6 years TAFMS)
- SSgt – MSgt (with less than 17 years TAFMS) case by case
- Currently working TAFMS SPECAT issues
- SMSgt on a case by case basis
- Excellent records (no record of disciplinary action or financial irresponsibility in the past 5 years)
- Squadron Commanders recommendation





# MTI School



- 14 week formal course
- Average of 12 students per class
- Course is CCAF accredited, earn 22 credit hours



# MTI Incentives



- Test PFE only
- Issued PRT clothing
- Awarded MTI Ribbon
- Free Boots annually
- Special duty pay \$375
- Fitness centers in each squadron
- Current proposed incentives with AETC, MTI Badge, Free alterations, BOP, etc
- Annual Supplemental Clothing Allowance
  - \$ 197 per year

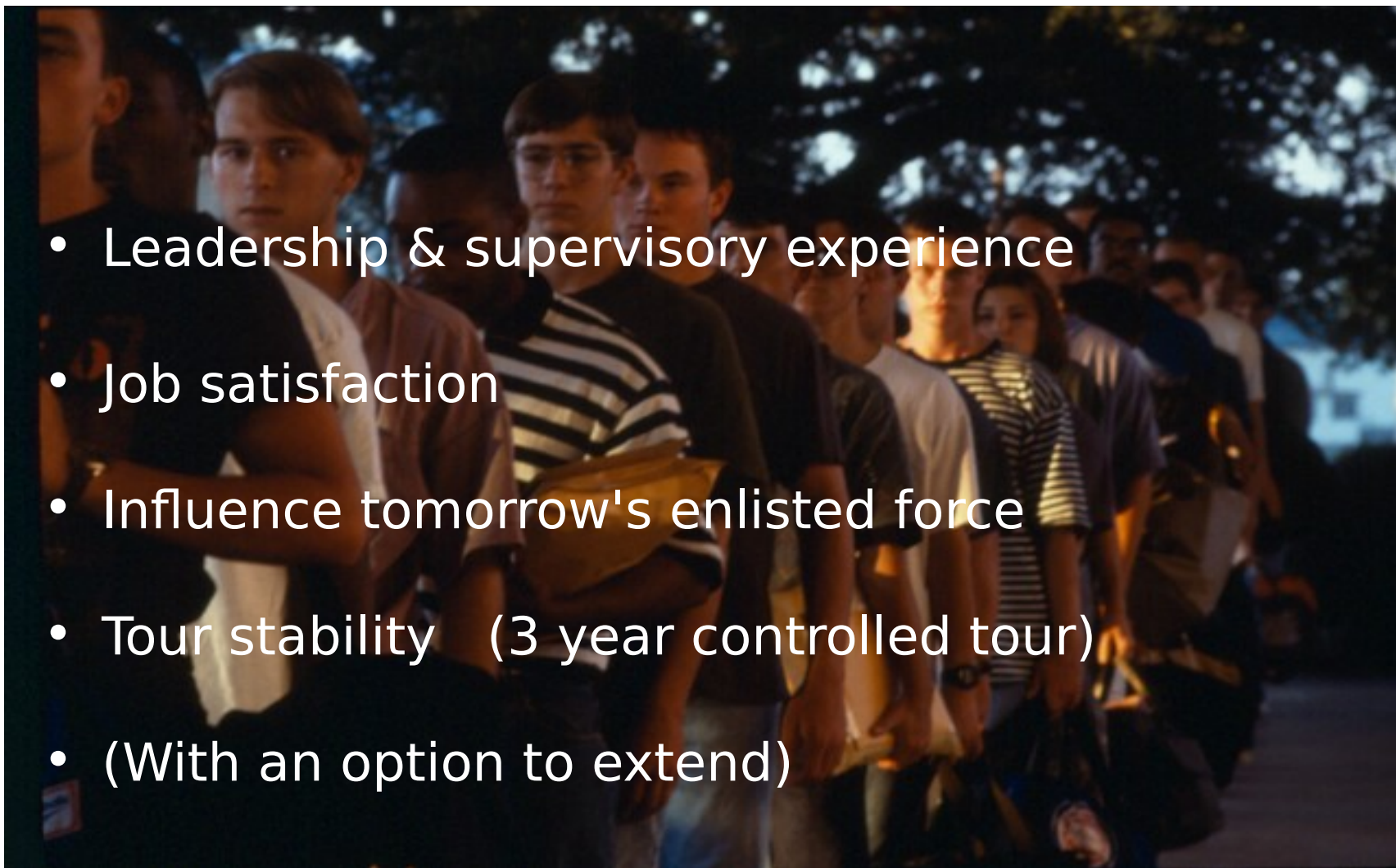




# Personal Benefits



- Leadership & supervisory experience
- Job satisfaction
- Influence tomorrow's enlisted force
- Tour stability (3 year controlled tour)
- (With an option to extend)







# Shadow Program



- Shadow a MTI
- Familiarization of the MTI Corps and training environment
- PTDY is authorized

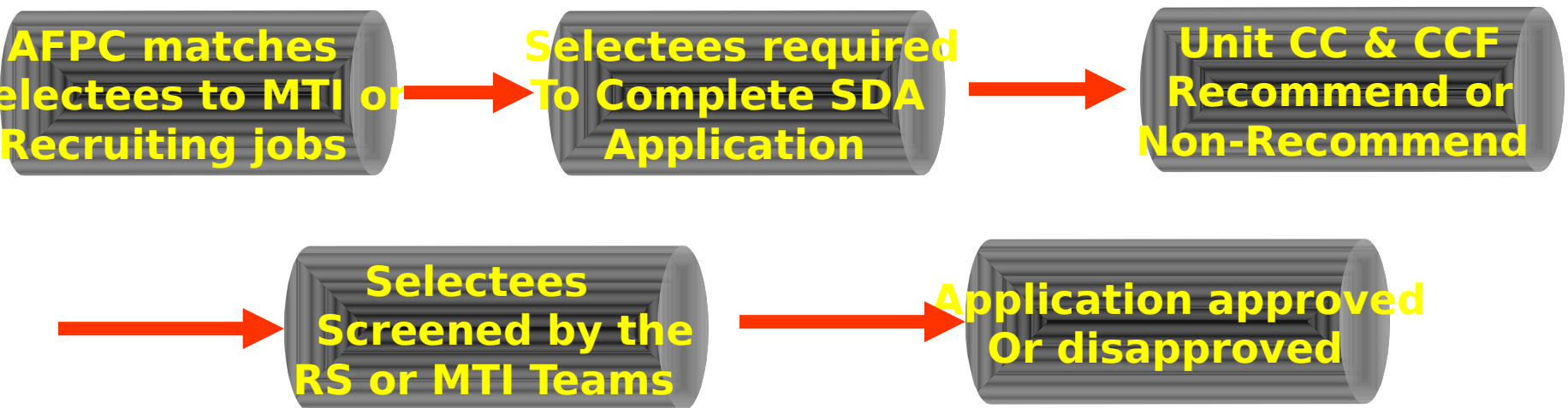


# Special Duty Selection Program



## The “Drivers”:

- Current SDA process requires more aggressive approach
  - Obtain and sustain 1,610 Enlisted Accessions Recruiters; increased focus on Spanish speaking recruiters
  - Maintain 479 MTI's, increased focus on attracting female instructors











...Thank